Team Name

Team Contract – COMP229 – Web Application Development

# Members and Roles

**Product Owner**

Cyril Vergara

301324609

+63 (915) 539-0569 (WhatsApp)

**Business Analyst / SCRUM Master**

Donna Marie Brar

301369346

[dmvbrar@gmail.com](mailto:dmvbrar@gmail.com)  
+1 (647) 267-4197‬

**Senior Software Engineer (Full Stack)**

Agwo Tekeh Maxmillian Afanga

301325202

+1 (416) 561-4002

**Software Engineer (Full Stack)**

J Byre Aguilar

301312086

+1 (437) 665-6960

**Software Engineer (Full Stack)**

Yu Du

301314489

+1 (437) 324-6990

**Software Engineer (Full Stack)**

Jesus Carlo Borlagdan

301378794

+1 (437) 868-4919

# Team Expectations

We understand that throughout the Course, all team members are designated as Developers. By the end of the Semester, we will have a functioning (and somewhat polished) web application prototype using the MERN Stack (MongoDB, ExpressJS, React and NodeJS)

All team members must be able to communicate decisions, techniques, and processes related to all aspects of the development process for our web application. Below, we have outlined specific expectations for all team members to adhere to, as well as the consequences for failing to meet each expectation:

## Meeting times

Team meetings will occur every Friday from 10:30 AM to 10:45 AM. All members are required to participate and provide updates on their assigned tasks during the meeting.

If a member will be late or will not be able to attend the meeting, they are required to notify the team via WhatsApp of their tardiness/absence and send their updates via WhatsApp or Email.

## Other Requirements

The main role of each member of the team is to deliver the tasks that they are assigned to within the scheduled deadline. In the event that a member of the team is experiencing difficulty or challenge with their assigned task, it is their duty to seek help or assistance from the team to accomplish their task.

Failure to comply with the requirements will result in the mentioned consequences and corrective actions of this document.

Consequences and corrective actions for failing to meet the expectations will be voided as long as there is regular communication with the team via WhatsApp.

## Expectation: Getting Help

If a team member is assigned a task that they are not confident in completing, we expect that the member in question informs the rest of the team before the next meeting. Another group member will be designated to help the member in question learn and complete their task. If the group as a whole is unsure or is not confident, we will follow the following steps to get help outside of the group:

1. Reach out to the professor.
2. Reach out to other groups or students that may be able to help with the current issue.
3. Modify the scope of the delivery if possible.

If a member is unable to complete a task on time or unable to meet the group’s quality standards because they needed help but did not seek it out, the group will give them a web application development topic (MERN Stack related) to learn about and teach to the rest of the group within the next 2 team meetings.

If a member continually fails to contribute meaningfully, we will approach the professor to meet with our team and discuss the next steps.

Once a team member has fulfilled their obligations and either taught the team a new concept or followed up with the instructor, they will be able to reintegrate into the team’s workflow without further recourse.

# Consequences and Corrective Actions

In the event that Team Requirements are not met, some of the repercussions may include having a team member ‘flagged’ as unproductive. Any member who is flagged will receive a grade of 0 (zero) on all following review sessions until the flag is removed.

Should a team member break one of the above expectations to the point where they should be flagged (outlined in your expectations), please see your professor with evidence of the issue (including which part of the contract has been broken and any corrective steps taken prior to flagging), and the member will be flagged and the conditions to remove the flag will be recorded. At that point it is up to the flagged member to meet those conditions and provide evidence to have their flag removed.

Flagged members will be notified of their status and removal conditions by the instructor.

Amendments  
Should the team determine an aspect of the contract is no longer relevant or wish to add a new  
section, they will be permitted to amend the contract. This must be formally written, signed by all  
members, and then attached to the original contract. Please include a description of the  
amendment, the affected clauses, and the date it takes effect.

# Agreement

We, the team of WINTER DEVELOPERS have come up with these expectations together and agree to adhere to them throughout the academic term. We understand our own rules and the consequences of breaking them. We also agree that we have read and understood the material in the course syllabus.

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Description automatically generatedName: \_Donna Marie Brar\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_Feb. 26, 2024\_\_

Name: \_J Byre Aguilar\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_Mar. 05, 2024\_

C:\Users\Admin\Downloads\signature.pngName: \_Yu Du\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_Y D\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_Mar.8,2024\_\_

Name: \_Agwo Tekeh Maxmillian Afanga Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_Mar.08,2024

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Name: \_Jesus Carlo Borlagdan\_\_\_\_\_ \_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_Feb. 24, 2024\_